



ALBERTA MAJOR MIDGET FEMALE HOCKEY LEAGUE

BYLAWS RULES AND REGULATIONS

BYLAWS:

Objective 1

The name of the League shall be known as the Alberta Major Midget Female Hockey League.

Objective 2

The league shall abide by all Regulations, Bylaws and Rules of Hockey Alberta and the Canadian Hockey Association.

Objective 3

The objectives of the League shall be:

- a) To foster and promote a high level of hockey for Alberta players under its jurisdiction.
- b) To control and administer the playing of the game of hockey in accordance with the rules and regulations and etiquette of the game;
- c) To ensure that all persons who wish to play Female Midget Hockey and those who reside in Alberta have an opportunity to compete for a position on a team operating within their Local Minor Hockey Association.
- d) To ensure the keen competition within the League and to promote the growth of the female game in both rural and urban Alberta.

RULES AND REGULATIONS:101 - Operation and Control

- a) The Female Midget teams will be controlled and operated only by local minor hockey associations and shall not enter into any player contracts or agreements of any kind and with anyone except Hockey Alberta and the Canadian Hockey Association.
- b) Only the member teams of the Alberta Major Midget Female Hockey League shall be eligible for play within the league as provided in the Hockey Alberta Regulations unless otherwise directed by Hockey Alberta.

102 - Existing Members

The Alberta Major Midget Female Hockey League is comprised of the following members:

The Northern Division:

- The Edmonton Minor Hockey Association (Edmonton)
Edmonton Girls Hockey
One (1) team
- The Sherwood Park Minor Hockey Association (Sherwood Park) One (1) team
- The Spruce Grove Minor Hockey Association (Spruce Grove)
One (1) team
- The St. Albert Minor Hockey Association (St. Albert)
One (1) team
- The Grande Prairie Minor Hockey Association (Grande Prairie)
One (1) team
- The Lloydminster Minor Hockey Association (Lloydminster)
One (1) team

The Southern Division:

- The Minor Hockey Association of Calgary (Calgary)
Girls Hockey Calgary
Three (3) teams
- The Okotoks Minor Hockey Association (Okotoks)
One (1) team
- The Medicine Hat Minor Hockey Association (Medicine Hat)
One (1) team
- Red Deer Minor Hockey Association (Red Deer)
One (1) team

c) Prospective Members

- (1) Local Minor Hockey Associations wishing to operate one or more Female Midget team(s) in the Alberta Major Midget Female Hockey League must make application in writing to the League President not later than 15 December of the year prior to the season of entry. A deposit of \$500.00 shall accompany applications. If the application is denied a \$200.00 processing fee will be assessed with the remaining \$300.00 to be refunded. If membership is granted the deposit will be dealt with as specified in Article 5 below. All application considerations will be based on the Hockey Alberta Female Development Model.
- (2) The League will review the application(s) taking into consideration:
 - (a) Existing Expansion Committee recommendations
 - (b) Detrimental effects on existing teams
 - (c) Number of same category teams
 - (d) Such other factors, as the League considers appropriate
Including, without limitation, the matters set out in subparagraph (3) below.
- (3) Prospective members must:
 - (a) Have an established Female feeder system consisting of at least one (1) Midget "A" team, at least one (1) Bantam "A" team and one (1) or more Pee Wee teams as defined by the Hockey Alberta Minor Female Regulations.
 - (b) Dedicate themselves to the development of programs that enhance and promote female hockey within their system.

- (4) The League will determine acceptance or rejection of the application or may table the application for such period of time as it deems appropriate and any decision of the League is final.
- (5) Upon acceptance, the applicant must post a performance bond for a minimum of three (3) years in an amount to be set by the League from time to time, and to contribute to the League an amount equal to the pro rata share existing cash equity of existing teams as determined by the League. Upon delivery of a performance bond and payment of the “Equity” payment, the deposit accompanying the team application will be refunded.

(d) Team Composition

- 1) Teams may register players who are resident in their Local Minor Hockey Association or within their player draw zone as defined by the league and Hockey Alberta Female Minor rules and regulations.
- 2) Teams must provide a reasonable opportunity for resident players within their Local Minor Hockey Association and draw zone to try out and play for that team.
- 3) For the purpose of this Bylaw “residence” of a player shall mean that place where the player has lived with her parents or legal guardian and attended school for at least one year period prior to the time when the player is to be registered; any player who is living with her parents and has changed her residence within one year prior to the time that she is to be registered may be registered if she satisfies the President and the applicable Hockey Alberta Zone Team that the change in residence occurred because of a bona fide change in the place of work or occupation of one of the parents.
- 4) Any player who has only one parent or whose parents are divorced or legally separated may establish her residence as defined in (3) above. This is providing written confirmation to the President certifying the circumstances set out above apply to her case. Additional verification that she has lived with that parent one year prior to the time she is to be registered will also be required. A player whose residence has changed in the manner described in (3) above within the year may be registered if she satisfies the President and Hockey Alberta Zone Team as outlined in (3) above.

- 5) At a minimum, a player's residence shall be determined by reference to the residence of her parents (as defined in Hockey Canada Regulation F4)
- 6) Each player registered shall be listed and approved on the Hockey Canada Registry. All approved affiliated players lists are to be submitted as per Hockey Alberta on or before December 15 of the current playing season. All players must be properly registered with their Local Minor Hockey Association and Hockey Alberta.
- 7) A player may play for a team outside her resident Local Minor Hockey Association or Draw Zone provided she is first released by the team from within her Local Minor Hockey Association and Draw Zone in the manner conforming to the Hockey Alberta Female Minor Player movement rules and regulations.
- 8) A player must try out for the team in her Local Minor Hockey Association or Draw Zone and be released from that team before she may try out for and play for a team in another Local Minor Hockey Association or Draw Zones.
- 9) A player who tries out for a team outside her Local Minor Hockey Association must have a Hockey Alberta Player Release and Permission to Skate Form completed by the team and the association's president within her Local Minor Hockey Association before any tryout with any other team. The President/Vice President shall establish the content of the form known as the Alberta Major Midget Female Hockey League Player Release Form as required from time to time.
- 10) A player released by the team in her Local Minor Hockey Association or Draw Zone must try out for the team in the next closest Local Minor Hockey Association or Draw Zone; if there is any dispute as to which Minor Hockey Association or Draw Zone is the next closest, that dispute shall be settled by Hockey Alberta whose decision shall be final.
- 11) The Minor Hockey Association's of Calgary and Edmonton governs the rules regarding residence and the movement of players released from teams under their jurisdiction and the availability and number of imports for teams under their jurisdiction to satisfy their local requirements.
- 12) The provisions of bylaw (3) do not apply to a player attending a post-secondary educational institution.
- 13) First and foremost, all players MUST conform to the Hockey Alberta Female Minor Rules and Regulations.

103 - Team Registration

It shall be the responsibility of each Local Minor Hockey Association and Hockey Alberta Zone Team to ensure that their team is properly registered with Hockey Alberta and the League.

104 - Violations

Any violations of the Constitution, Bylaws or Regulations of the League, Hockey Alberta or Hockey Canada by any member of this League shall render such member liable to disciplinary action and/or suspension as may be necessary. "Upon learning of an alleged violation or breach of the Constitution, Bylaws or Regulations of the League, Hockey Alberta or Hockey Canada the President or Vice-President or their designate shall determine whether there was a violation or breach and impose such disciplinary measures and sanctions as the President or Vice-President or their designate may deem appropriate." (According to the Hockey Alberta Minor Hockey Suspension Procedures – Hockey Alberta Responsibilities and/or League Responsibilities)

105 - Meetings - Representation and Voting

- a) The annual General Meeting of the League shall be held in Red Deer prior to the Annual General Meeting of Hockey Alberta.
- b) No association shall be entitled to be either represented at or have voting privileges at the general meeting or any meeting of this league unless its financial commitments to the League are fully paid and they are deemed to be in good standing by the League.
- c) At any meeting, each association shall be entitled to one (1) vote per team on all matters including election of officers. In the case of a tied vote (Excepting elections - see 110) the President (or presiding meeting Chairman in the absence of the President), shall cast a deciding ballot.
- d) Quorum will consist of 2/3 of the membership - to the next whole number.
- e) A simply majority of members present shall carry all questions except as specified elsewhere in these bylaws.

106 - Membership Fees

- a) The annual membership administration fees shall be payable to the League by each team on or before September 15th each year.
- b) All team privileges are automatically lost upon default of any monies due to the League.
- c) The membership administration fees shall be reviewed at each Annual Meeting, and be set after consideration of the budget.

107 - Declaration of Existing Teams

All local associations shall declare whether their team will not operate in the League for the next season on or before April 30.

108 - Officers of the League

- a) The officers shall consist of President, Vice-President, Secretary, Treasurer and Publicity Directors.
- b) League President and Vice-President:
The positions for President and Vice-President will be filled by representatives from each the Northern and Southern Divisions. If the President is from the Northern Division then the Vice-President will be a representative from the Southern Division and so on.
 - I) The League President will be elected for a two (2) year term commencing at the 2004 AGM. The Vice-President will be elected for a one (1) year term at the 2004 AGM. The positions will then be filled for two (2) year terms alternating every two (2) years commencing in 2005.
 - II) In the event the President's position is vacated, the Vice-President shall immediately assume the role of President for the balance of the present term and will continue for the next full term. In the event the Vice-President's position is vacated or the Vice-President assumes the Presidency, a by-election shall be held at the earliest possible opportunity.

109 - Election of Officers

The election of officers shall take place at each Annual General Meeting as follows:

The President/Vice-President are to be elected as per 108 b I & II.

Secretary and Treasurer appointed annually.

Executive Directors - appointed annually.
(to a maximum of 3)

To be a candidate for President or Vice-President the nominee must reside within one of the Local Minor Hockey Associations represented.

110 - Procedures for Elections

- a) Each Annual General Meeting shall appoint a person to act in the capacity of Returning Officer who shall chair the meeting during elections only.
- b) Candidates may be nominated from the floor and/or by a Nominating Committee as selected by the league.
- c) A candidate requires a simple majority of the voting members present to be elected.
- c) In the event that three or more candidates are nominated and no candidate secures the simple majority of votes required, the candidate with the lowest number of votes will be deleted from the ballot, and a re-vote shall take place.
- d) This procedure shall be repeated until a candidate receives the simple majority required. In the case of a tied vote, a re-vote will take place. If still tied, the President elect will cast the tie breaking vote, or if the election is for the position of President, the Returning Officer will break the tie, by simple toss of a coin.

111 - General Duties and Powers of the President and Vice-President

- a) To conduct the business of the League in its entirety between annual general meetings as directed by League members and to be accountable to League members.
- b) To discipline any coach, manager, player, team official, local association representative or member for refusing to accept and obey the ruling of the League or its officers. Also for any proven misconduct, unfair or unsportsmanlike conduct, individually or collectively at any place where hockey is being played or at any meeting. (According to the Hockey Alberta Minor Hockey Suspension Procedures – Hockey Alberta Responsibilities and/or League Responsibilities)

112 - Duties and Powers of the President

- a) May represent any and all of the members of the League on any occasion and will be responsible to the League. In the absence of the President the President may designate the Vice-President and he shall have the powers of the President in this respect.
- b) Shall call such meetings as are deemed necessary or to call a special meeting at the request of any six League teams received in writing from the appropriate Local Minor Hockey Associations. Such request shall state the business to be considered at the special meeting.
- c) Shall provide reports to Hockey Alberta Female Council Chairperson and the Minor Council Chairperson regarding any suspension of clubs, managers, coaches, players or officials. If a suspension overlaps into tournaments, Provincials or Hockey Alberta Sanctioned Events, the President must notify the Zone Manager of Operations, or their designate.
- d) Shall ensure that League expenditures do not exceed budget amounts without due consideration and approval of the League.
- e) To be responsible for the complete operation of the League.
- f) To draw up the League schedule.
- g) To ensure the establishment of a disciplinary committee.
- h) To attend and chair League meetings, or any other meetings relating to the League.

- i) Shall appoint, as required, an Expansion Committee to accept and review on behalf of the AMMFHL applications from prospective members as outlined in 102 (c) and 130.
- j) Establish, when necessary, joint committees with Hockey Alberta to review all facets of the requirements for expansion membership.

113 - Duties of the Vice President

Shall be responsible for all duties assigned by the President. In the absence of the President the Vice-President shall assume responsibility of the President.

114 - Duties of Treasurer

- a) To manage a bank account, record all revenues and expenditures, deposit all monies received, and pay all accounts of the League and prepare appropriate financial statements for all League meetings. (Fiscal year ends June 30th of each year).
- b) Handle such correspondence and financial matters as require by the League.
- c) Bank signing authority, any two of the President/Vice-President or Treasurer, are required to sign cheques, any one of the above to verify the account.
- d) Audit Clause - Annual internal audit is to be conducted on a yearly basis of all accounts by two representatives of League members or an independent auditor, prior to each pre-season meeting.
- e) Budget:
 - I) To prepare a draft budget, for the ensuing year, in conjunction with the President elect circulation to League members at least 30 days prior to the Pre-season Meeting.
 - II) To accurately steward to the budget amounts approved by the Pre-season meeting.
 - III) To monitor expenditures, relative to budget, and advise the President when budget limits are being reached.

115 – Duties of the Secretary

- a) Record and distribute the deliberations of the leagues various meeting.
- b) Maintain and store communications pertaining to league affairs and directives as required.
- d) Send out information bulletins and work with web to ensure updated information in place.
- e) Participate in the activities of the board to assist in the delivery of a quality program.

116 - Duties of the Executive Director(s)

Responsible for administering the League awards, All Star Game, Bantam AAA Division and general promotion of the League or other duties as assigned by the President.

117 - Protests

- a) Protests including protests arising out of playoff games shall be entertained only on decisions or rulings arising out of the Rules and Regulations of Hockey Alberta.
- b) Protests and all supporting evidence thereof must be in writing, signed by the authorized person of the local association and submitted in duplicate to a League Officer within seventy-two (72) hours of the scheduled commencement time of the game being protested. A cheque or money order in the amount of one hundred dollars (\$100) must accompany the protest document. The protesting local association must notify an officer within forty-eight (48) hours of the advertised commencement time of the game being protested of their intention to protest. A copy of the protest must also be forwarded to the manager of the team protested against by registered mail within the seventy-two (72) hour period stated above.
- c) The Protest Hearing Committee shall be chaired by an officer and consist of a minimum of three independent and knowledgeable hockey personnel and must be convened within ten (10) days of the date the protest was received. The Protest Hearing Committee shall render its decision within five (5) days of the hearing date and confirm the decision in writing to both parties to the protest. (These are maximum time limits therefore, whenever necessary, the League will endeavor to expedite the hearing process and decision for the benefit of the teams involved).

- d) Should the officers whose decision shall be final dismiss the protest, the sum deposited with the protest shall be forfeited.
- e) Decisions of protests may be appealed as per By-Law 130.
- f) Decisions of the President under By-law 104 shall be heard by the appeals committee under By-Law 130 and not under By-Law 117.

118 – Hockey Alberta Appeals

Hockey Alberta will hear all appeals as provided for in Hockey Alberta Bylaws, providing all internal League redress procedures have been exhausted.

119 - Amendments

- a) The Constitution shall be amended only at an Annual General Meeting.
- b) A notice of the intended amendment to the Constitution shall be submitted in writing to an officer of the League at least forty-five (45) days prior to the date of the Annual General Meeting.
- c) The Bylaws may be amended at any meeting of the League providing notice has been given as provided in (d).
- d) A notice of an intended amendment to the Constitution or the Bylaws shall be provided to each team and their local association at least thirty(30) days prior to either the annual general meeting or the meeting where the Bylaw change is to be considered.
- e) Amendments require a simple majority as specified in (105 e).

120 - Refereeing

Assignment of on-ice officials for all League games will be done by Hockey Alberta Referee Assigners in each of the Referee Zones.

121 - Scheduled Games

- a) Scheduled games have priority over exhibition and tournament games as provided by Hockey Alberta Regulations.
- b) In the event a Regular Scheduled League Game ends in a tie after three regulation periods the game will remain a tie.

122 - Playing Rules

All games will consist of three (3), twenty (20) minute stop time periods. The ice will be resurfaced between the 1st and 2nd and the 2nd and 3rd periods. Where time allotment is not sufficient the ice may be resurfacing will be adjusted to ensure game completion. The playing rules shall be as provided in the official rule book of Hockey Canada. Each team shall be allowed one thirty (30) second time-out during a game.

123 - Tournament and Exhibition Games

The officers of the league are responsible for granting permission for scheduled exhibition and league games, and for the administration of any discipline should that may be necessary. The Local Minor Hockey Association and Hockey Alberta will grant permission for any other tournaments or exhibition play.

124 - Game Sheets

The home is responsible to fax the game sheet and game report to the league office within 2 hours of the games conclusion and the mailing of the original game sheet to the league office within 24 hours. The home team is responsible for the faxing and the mailing or delivering of the game sheet and game report sections to the officer representing their division. The fax must be sent within 12 hours of the games conclusion and if required a follow up of the game report. The game sheet and game report must be delivered or mailed 24 hours after the games conclusion to the assigned league statistician.

125 – Match, Misconduct and Major Penalties

Such penalties shall be reported by telephone the day after the game to the appropriate officer representing the division.

126 - Team Failing to Present Itself

If a team fails to present itself at the time and place appointed to play in any game, the game or series shall be awarded to the opposing team unless the failure was caused by an unavoidable accident or an unforeseen contingency”(as determined by the President or his designate in his sole discretion)”.

127 - Reportable Offences

A team official from the home team is charged with the responsibility of reporting all reportable offences to the appropriate officer immediately following the game:

- a) Major Penalties
- b) Game Misconducts
- c) Gross Misconducts
- d) Match Penalties

128 - Suspensions

- a) All automatic suspensions per the Hockey Canada Rule Book, shall apply to all league games, including playoffs.
- b) League suspensions, and discipline policy guidelines are contained in Appendix "A".
- c) At a Minimum, all suspensions must conform to Hockey Alberta Minor Hockey Minimum Suspensions.

129 - Playoff Structure

- a) The playoff structure shall be:
 1st and 2nd place teams in each Division will receive byes in the first round of playoffs.
 Round 1 best of 3 format - 3rd vs 6th & 4th vs 5th
 Rounds 2 – 4 best 5 format - higher ranking team has choice of venue.
 All rounds to be scheduled through the league and scheduling to be done within the established timelines for each round. League will determine final schedules.
- d) Procedure for determining Final Regular Season Standings in the event teams are tied following the Regular Season Schedule:
 - I) (a) If three teams are tied, final standings will be determined by the number of wins in total League Play.
 - (b) If two teams are tied, the team with the Best Record in Games Played between the two tied teams will receive the higher standing.

- II) If still tied, the Best Goal Differential in total League Play will determine the standing. (Example: Team A has 123 goals for and 81 goals against, their differential is +42).
 - III) If still tied, the best goal differential in games played between the tied teams will determine the standing.
- e) In the event a playoff game ends in a tie after three regulation periods, sudden victory per Hockey Canada Rules and Regulations.

130 - Appeals

- a) Each Division Officer (President/Vice President) shall name, as required, a Discipline Appeals Committee. This committee shall consist of three independent and knowledgeable hockey personnel, who shall select a member as Chairman.
- b) The officer shall refer to the committee any appeal of an officer's ruling.
- c) The Committee shall consider the appeal, with dispatch and render a decision within 10 days of the receipt of the appeal.
- d) Any appeal of the officers ruling by a team must be delivered in writing (including fax) at the officer's address on record, and be signed by the coach and a representative of the Local Minor Hockey Association, operating the team within forty eight (48) hours of the officer's decision.
- e) The President shall ensure consistency of decisions between the two Discipline Appeals Committees, for general League purposes, interlock games, and playoff games.

131 - Expansion Committee

- a) The Expansion Committee shall consist of not less than four (4) League Directors - two (2) each from the North and South Divisions, appointed by the President, when required. A representative of Hockey Alberta may be invited to sit as a member.
- b) The Committee will be responsible to ensure that all requirements are met by prospective members (submission of required information, posting of financial commitments, and other requirements specified in By-Law 102 and after reviewing application(s) and completing investigations, making appropriate recommendations to the League on the acceptability of the prospective member(s).

ALBERTA MAJOR MIDGET FEMALE HOCKEY LEAGUE***APPENDIX "A"*****DISCIPLINE POLICY**

1. Follow the Hockey Canada Playing Rules.
2. Follow (at a minimum) the Hockey Alberta Minor Hockey Minimum Suspensions.
3. The President / Vice-President, if he/she is not present in person at a game, shall expect the home team's League Representative to report all Reportable Offences per Bylaw #127. The Home team Manager shall perform this duty in the absence of the League Representative.

3. The '**REPORTING IMMEDIATELY**' Offences are:
 - a. Match Penalties
 - b. Major Penalties
 - c. Game Misconducts
 - d. Gross Misconducts

4. GENERAL:

The League Officers expect each team's Head Coach to be responsible for the discipline of their team. They will hold the Coach directly responsible for his team's actions and where problems do exist; appropriate action will be taken against the Coach in question if deemed necessary.

APPENDIX "B"

Hockey Alberta Female Athlete Development Model and Draw Zones

Appendix C – Female ADM 2010

APPENDIX "C"

Hockey Alberta Female Elite Player Movement

Appendix C – Female Elite Player Movement Process