

KPMHA Executive Meeting
MEETING MINUTES
Thursday, February 24th, 2011
Dennis McLean Room – Kerry Park Arena

Call to Order 6:38PM

Present: Kristen Arnold, Chris Claxton, Wayne Dunn, Ken Ramwell, Jeremy Webb, Brandi Paisley, Erin Egeland, Lynda Slater, Tom Shadlock, Allan Willms, Cam Birge, Jan Collins, Tara Claxton.

Absent: Rick Pipes, Jim Macdonald, Don Owens, Barb Owens, Louise Thomson, Chad Pearson.

- Approval of Agenda
Motion to approve February 24th, 2011 agenda.

Motion	Wayne Dunn	
Second	Kristen Arnold	Carried

- Approval of January 20th, 2011 Meeting Minutes
Motion to approve the January 20th meeting minutes, as amended.

Motion	Ken Ramwell	
Second	Kristen Arnold	Carried

- Old Business

- New Business
 - Board Restructuring Committee Report – Presented by Al Willms
 - Please see report as presented by Al Willms, attached at the end of the meeting minutes
 - Many thanks to Allan, Erin, and Cam for the report that was presented – it was very well received with a few notable comments:
 - A discipline & complaints component should be added in the form of two standing committees
 - The final structure should be defined by a flowchart that is added to the manager’s manuals for next season to help coordinate the lines of communication within KPMHA
 - Head manager/manager mentor role could be added
 - Having a more clearly defined and properly structured board could also increase our credibility with the CVRD in terms of KPMHA’s request to have an additional sheet of ice in the near future
 - Possibility of having a paid head coach/development coordinator
 - Annual development program surplus could be put towards offsetting the cost of this paid position
 - A paid position would require measurable outcomes to be met over a 3-5 year proposed development plan
 - Possibility of having a shared position between KPMHA & CVMHA?

- What are the cost implications to the membership of having a paid position? Having a paid position could actually increase the chances of KPMHA receiving more gaming funds, as it would show commitment to a long-term development goal for the association, therefore actually offsetting the costs of having the paid position.
- Need to define what would be the goals of having someone in a paid position, and what would be adequate compensation.
- Ice Scheduler position
 - Should possibly be either a paid position, or a voting position
 - Was given a non-voting status in the current structure to take away any sense of bias with a team parent being in charge of ice scheduling
- Kristen & Tara will work with the existing sub-committee members (Al, Erin, & Cam) to come up with a final proposal for presentation at the next executive meeting, scheduled for March 10th.

Motion to continue developing the proposed restructuring of the executive board with the intention of having a final report to present to the membership at the AGM.

**Motion
Second**

**Wayne Dunn
Tom Shadlock**

Carried

- Development Committee Report – Presented by Wayne Dunn
 - Please see report as presented by Wayne Dunn, attached at the end of the meeting minutes
 - Thanks to Wayne from the entire board for his many hours put into the development sessions this season at KPMHA
 - Wayne would like to see future surplus from the development program be used to offset the cost of a paid head coach/development position
 - The Gold in the Net sessions have been a tremendous success and very affordable for KPMHA. The HEAT clinic has had a good response and Wayne is hoping to have some of the upcoming powerskating ice slots be used for HEAT clinics instead, to give parents/players more options in terms of skating development opportunities.
 - Jim Knight has submitted his monthly invoices to Erin, with the exception of January.
- Budget Discussion – Erin Egeland
 - Erin and Tara have arranged to start working on the proposed budget for next season, and Erin would welcome anyone else who is interested in helping to contact her
 - Some notable ideas for next season's budget are:
 - Reduced registration fees for goaltenders?
 - Volunteer appreciation night?
 - Merit award line item, in the amount of \$1000?
 - Raise tryout fee to \$75?

- President's Report
 - Deadline to submit resolutions for the upcoming VIAHA AGM is March 15th, proposals are to be submitted to Jeremy and he has the required forms that need to be filled out. One policy, in particular, that may be amended at the upcoming AGM will be the VIAHA policy regarding the consumption of alcohol by team officials while on team functions. The policy has been particularly controversial since it was implemented earlier this season.
 - The Kidsport Cowichan link has been updated on the KPMHA website
 - At this point, it seems that the CVRD is leaning toward arena upgrades only for the Kerry Park arena
 - Cam attended the last VIAHA meeting and took the opportunity to talk to other MHA president's regarding their executive board structures and gained much insight into what works and what doesn't work from their experience. Jeremy thanked Cam for attending the meeting and for doing some information gathering at the same time.
 - Some issues regarding female hockey came up at the last VIAHA meeting - Kristen gave a brief summary of what has transpired to date.

- Executive Reports
 - Female Division Coordinator – Kristen Arnold
 - The VIAHA Female Coordinator may be requesting that the draw zone of our current female zone (KPMHA, CVMHA, & LCMHA) be increased to include more MHA's to the north of our current zone at the next VIAHA meeting – Kristen will be arguing that our zones remain as they are, and that the Victoria zone be made smaller instead.
 - Numbers look good to co-host a Female Midget A team again this season.
 - The Bantam A Female team is going to the provincials.
 - April 23rd is Female Hockey Day at the Island Savings Centre. Kristen will be sending out the information about this day very soon. Girls who are interested in trying hockey are encouraged to attend. The session is free, and the only gear they need is a helmet, skates, and a stick. If players don't have a helmet, they can contact Kristen and she can arrange to find a helmet for them.
 - Jeremy asked if Kristen could get some input/feedback/comments from any of our graduating females on their experiences with the female hockey program. This would be very helpful for future planning and also is good information for girls thinking of getting into the female hockey program.

 - Sponsorship Coordinator – Rick Pipes – ABSENT – No Report

 - Ice Coordinator – Wayne Dunn
 - More ice is becoming available to teams as they enter the playoffs
 - KP arena also donated ice time to KPMHA in lieu of covering the cost of some of the ice used for the Nick Collins Memorial Tournament
 - Lots of ice available over spring break, Wayne would like to encourage teams to use as much of this ice as possible

Motion to allow each team up to 6 hours of available ice time at Kerry Park arena at 50% cost; if team (or combined teams in one ice slot) have more than 65% participation or more than 18 players on the ice, KPMHA will pay the full ice cost for said sessions.

**Motion
Second**

**Tom Shadlock
Erin Egeland**

Carried

- Secretary/Registrar – Tara Claxton
 - Registration dates this year will be Monday March 27th, and Tuesday March 28th
 - Tara will draft up a volunteer sign-up sheet for review by AI, to be clearly displayed during registration this year to encourage early sign-up for volunteers
 - Registration dates will be advertised in various locations
- Treasurer, Erin Egeland
 - Ice costs for the season will come out slightly over budget, but are covered by the increased revenue this season
 - Midget A team has a large amount owing to KPMHA, Erin has been in touch with the team treasurer and payment will be coming shortly
 - Erin presented the financials to date, they are attached at the end of the meeting minutes
- Head Coach/Development – Jim Macdonald - ABSENT
 - Coach evaluation forms have been sent to the divisional coordinators to be forwarded to team managers for distribution to team parents. Forms are due back by March 11th – they can be dropped off at the Kerry Park arena office. Once the forms are in, Jim will be sending out coaching application forms for next season.
- Equipment Manager – Chris Claxton – No Report
- Risk Manager – Ken Ramwell – No Report
- Referee in Chief – Don Owens – ABSENT – No Report
- Referee Assignor – Barb Owens – ABSENT – No Report
- Tournament Coordinator – Jan Collins
 - Jan will be contacting BC Gaming to review an issue over the dollar amount of a donated prize for the upcoming novice tournament.
- Competitive Coordinator – Lynda Slater
 - Meeting went in camera – 9:12PM, out of camera – 9:15PM.
- Division Coordinators
 - Initiation – Tom Shadlock – No Report
 - Novice – Allan Willms – No Report
 - Atom – Louise Thomson - ABSENT – No Report

- Pee wee – Cam Birge – No Report
- Bantam – Brandi Paisley
 - Brandi noted a very broad range in the quality of the equipment checks being done prior to playoff games, and would like that brought up at the next VIAHA meeting.
- Midget – Chad Pearson – ABSENT – No Report

Meeting Adjourned at 9:20 PM.

Next Meeting – Thursday, March 10th, 2011 – 6:30PM – Dennis McLean Room, Kerry Park Arena