

# WMHA Board Meeting MINUTES October 28, 2011 at 6:30 pm

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- Location: 5308 – 46 Street Wabamun, AB
- Meeting called to order by President John Kennedy at: 6:47 pm
- In attendance: Norm Desnoyers, John Kennedy, Shelly Providence, Heather Doerr, Aleigha Kravontka, Jackie Pearson, Barb Borynec, Steve Cote
- Regrets: Jared Kravontka, Ken Davie

## 1. Review of Minutes

Approval of September 20, 2011 minutes Moved by Steve Cote, seconded by Heather Doerr...carried.

Approval of October 20, 2011 minutes Moved by Norm Desnoyers, seconded by Aleigha Kravontka...carried.

## 2. Agenda

Additions under #7, novice, clinics, overage players, coach/mgr applications; under #10 United Cycle update, under #11 chocolates, under #16 Harvest Fest, Coach/manager etiquette, reminder of team/association purchases; Moved by Jackie Pearson, seconded by Norm Desnoyers...carried.

## 3. Business arising from the minutes

## 4. Correspondence

- Response letter from Lynne Scheideman regarding Jason's request to move to bantam; John will provide the minutes that lists the attendance as requested for the October 20th conference call meeting. Underage players carded are Karter Michel as a goalie needed, he registered for hockey when the second bantam team was being formed per Carl Bird; Luke Fedina's request was provided by Bonny Fedina prior to the hockey season start; Marlon House's request was a verbal request made by his parents at the time of registration to be placed on the bantam team to play for Carl Bird. Other point raised from Lynne's letter, it is not within the control of WMHA with regards to the arena attendant resigning from her position, she is under contract with the Village of Wabamun; the Village has ensured the ice operation and the minor hockey will continue to function.
- Attendance records must be provided by each team managers for review and submission to Shelly or Barb, if players are not attending practices/games then this provides support to the coaching staff of each team if disciplinary measures are needed.
- Village of Wabamun letters: Dragonfly centennial – tabled.

## 5. Registrar's Report, by Shelley Providence

- Current registrant numbers report for each level are as follows: Initiation 37, Novice 31, Atom 17, Peewee 17, Bantam 14/13 and Midget 19
- Player Transfers – there are 4 transfers in waiting
- Overage Requests – all overage players have been approved with the exception of 1 bantam that is midget age; wants to play on Carl Bird's team
- Paul First Nations cheque was certified when deposited.
- Reports Alexis Band and Paul First Nations for hockey fees subsistence; Alexis covered all fees for their players except \$20 per player and forms were to be filled out that were provided by their band office, the families were responsible to provide the remaining \$200; Paul First Nations paid half of the players' fees and the families were responsible to provide the remaining half; families utilized the local Kidsport Program.
- Shelly reported some phone calls received with regards to new registrants for the Fieldhouse novice team; Shelly will confer with Director of Coaches Jared regarding the matter.

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### **6. Ice Scheduler & Referee's Report, by Aleigha Kravontka**

- Referee & Ice Update; Lee reported the peewee team has 1.25 hrs practice ice and bantam/midget are currently at 1 hr; Thursday night there is no time to extend; looking at trying to increase practice time requirements, will exhaust all methods to try to work with the Village and surrounding arenas like Pembina to see what ice is available. Lee will ensure ice times for game times from the Hockey Alberta / 16/60 League Rules. She is trying the sharing practice ice for the lower level teams like initiation and novice.

-Referee clinic in Evansburg will be attended by Richard Paul, Jackson Rain and Ken Davie; Glenna is continuing to do our ref assigning.

### **7. Coaches/Player Development Report, Jared Kravontka unable to attend; report submitted by Aleigha**

- For power skating Quantum contacted Jared to increase the coach help on the ice for more supervision – attendance has been declining, with novice/atom group approximately 20 kids and 8 for the peewee/bantam/midget – reminder out to all coaches to encourage their players to attend.

- Suggestion was made to get the coaches enrolled in their courses and they should provide Jared with the date & location they are committed to attending

- Novice 1 team tiering was discussed; one player is quite gifted but declined moving up to Atom; there was a concern that if he is not at a game then there will be an issue with the team level as they are playing Tier 2; but it is noted that at the lower levels in minor hockey one single player can be an impact player, it is not unusual.

- Overage player in question, a nine year old starting new to hockey at initiation level, player has not come to hockey yet; will check with Hockey Alberta.

- Team Rosters to be provided to Jared by Shelly that display the coach courses they have obtained.

### **8. Equipment Report, by Steve Cote**

- Jerseys & socks order; jerseys should be in this next week for pick up and socks are in. The midget team is using the black/white jerseys with Chicago team socks; Steve is checking on prices from two suppliers. The midget team was using the Wildcat jerseys, but they were returned.

**Moved by Steve seconded by Norm to purchase an additional 100 pucks...carried.**

It was noted that each player is to supply their own water bottles, there are some carrying cases in lockup.

### **9. Concession Report, by Heather Doerr**

- Volunteer workers to sign up/promote – people are not currently volunteering yet, she has a whiteboard up posting weekend shifts but most families are waiting for the regular season schedules. An email should be sent out to the managers reminding them to sign their forms to release their work bond shift if they are not interested in signing up.

- Suggestion was made to increase the volunteer bond in the future if people will not work their concession shifts.

- Krista purchased two t-shirts to wear at the arena and will be paid back for them.

### **10. Tournaments/Promotion Report, by Norm Desnoyers**

- Arena Concession Improvements complete – concession done and great job, old pictures and team photos will be going up soon.

- Player of the Month t-shirts update – waiting on quotes

- Midget tournament, in order to confirm commitment Norm would like five names and contact information of families for hosting this tournament, he has asked coach Charlie Letendre and is

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waiting on this commitment prior to applying for a sanction number with Hockey Alberta. It is scheduled for January; he will set a deadline date.

- The United Cycle packages are in
- Four teams have committed to the quickly approaching peewee tournament; two cheques have been received.

### **11. Bingo Report, by Jackie Pearson**

- Lion's Donation Update the donation letter was sent; Jackie spoke to Maryann to see if she can assist Skip in expediting this along; they are requiring ice expense receipt from WMHA from the Village which one has been provided; requires another from our September ice payment. Lee has it in her computer and will send it to Jackie so she will be able to send it along.
- Selecting a casino advisor – have spoken to a couple advisors, the form is to be completed 60 -90 days prior to casino; the advisor will assist in filling out the forms, and will be attending the actual casino at all times, split with another person. They all quote about the same price, but it is recommended to not chose the advisor based on price. There is a group of ladies called the Expert Casino Advisors Ltd. that split the shift and they work 85% of the organizations casinos for the St. Albert location; they are helpful and friendly; and advise we can expect approximately \$17,000 - \$20,000 profit is usual for St. Albert Casino and their fee is \$1648 (gst included).
- Casino Committee – all managers will be emailed to provide one volunteer at each team level to join this committee chaired by Jackie that will determine the length of shifts, how many volunteers required, and how much to provide volunteers who work towards next season's hockey fees. This volunteer name and contact information will be asked to be provided to Jackie by November 15<sup>th</sup>.

**Moved by Barb Borynec, seconded by Norm Desnoyers to hire Expert Casino Advisors Ltd. At a rate of \$1648 for our March 31<sup>st</sup> – April 1<sup>st</sup>, 2012 at the Apex Casino...carried.**

Aleigha is attending the course in November in Onoway GAIN that teaches how to do the financial reports and how to use the proceeds with time limits.

- The chocolate fundraiser was discussed and Jackie will coordinate this so that each team that wants to participate can raise funds for their teams towards away tournaments, team apparel, etc. The \$2 chocolate cases profit is approx. \$28 per case and for every 25 cases purchases 1 free case is provided; there are free samples and a 1lb bar for free as a draw; mixed boxes will be purchased and Barb will make a spreadsheet control form for distribution to track the chocolates.
- Barb will email all the managers to contact Jackie if they wish to participate and with a quantity required.

### **12. Finance Director's Report, by Heather Doerr**

- Bank Balance as of September 30 is \$48,063.80
- Heather spoke with Dee and will set a on-line banking code/password.
- Advertising cheques have been coming in.

### **13. Vice President's Report, Ken Davie unable to attend**

### **14. President's Report, by John Kennedy**

- Bantam teams parents will be contacted about painting bleachers in the arena, there was an incident and it will be written up, and the persons responsible will be required to paint the benches; it occurred after a shooting clinic when some players stayed after to watch a late night men's hockey practice; concerns with WMHA players staying at the arena late nights concern was brought to John's attention by the arena attendant. John will advise the coaches.
- Current arena attendant has given notice at the Village and John has spoken with Linda at the office and expressed sadness that Annie Wall is resigning but confirms that the Village has a backup plan for the day to day operations and the minor hockey will keep functioning.

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-Ken requires a cheque for the 16/60 Hockey League of \$300 for the additional bantam team registration.

### **15. Secretary's Report, by Barb Borynec**

- Next meeting date to set November 21 at 7 pm at the Wabamun Union Hall.

### **16. Old Business/New Business**

- It was reminded that WMHA is to refer to the Operational Policies and Procedures when making purchases for the association to follow the now accepted procedures with receiving quotes.

**Moved to Adjourn by John at 10:19 pm**

**Next Board Meeting November 21<sup>st</sup>, 2011 at 7 pm Union Hall**